



Department of
Education

OFFICE OF NONPUBLIC SCHOOLS
65 Court Street – Room 922B – Brooklyn, NY 11201
(718) 935-4970 Fax: (718) 935-5902

TITLE II A GRADUATE COURSES ADMINISTRATION and SUPERVISION

SCHOOL BUILDING LEADERSHIP PROGRAM

Fall 2022

**CATALOGS ARE ONLY AVAILABLE ONLINE.
GO TO [HTTP://WWW.PROTRAXX.COM](http://www.protraxx.com) TO VIEW OR
DOWNLOAD CATALOG.**



Bernadette Fitzgerald, Senior Executive Director
Anne-Marie Baumis, Field Support Specialist

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Please be advised that all courses will be paid for from the nonpublic school’s Title IIA allocation. Therefore, nonpublic school teachers and principals are not required to pay for graduate courses. In the event that a teacher or principal is inadvertently billed by the college/university, please email Anne-Marie Baumis at: Abaumis@schools.nyc.gov .

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

INTRODUCTION

The New York City Department of Education, Office of Nonpublic Schools, is offering graduate courses in administration and supervision through the colleges and universities listed in this catalog. Participants may enroll in a degree program leading to New York State certification as a School Building Leader. The *Every Student Succeeds Act (ESSA)*, Title IIA Professional Development Program, provides assistance for this initiative.

The target audience for this initiative will be talented nonpublic school teachers who are aspiring to become principals as well as current principals wishing to enroll in courses in order to acquire the necessary credits for New York State certification as a School Building Leader. Approved applicants may also include school personnel who currently are certified by New York State in administration and supervision and may wish to enroll in selected courses in order to remain current in the field. **Please note that you should not request enrollments if you are planning to leave the non-public school or are moving to a different non-public school, as you may not be eligible to use Title IIA funds from your current school. You must notify the Title IIA office immediately at Abaumis@schools.nyc.gov if your employment status/location changes.**

NOTE: Confirmations given for Fall 2022 SBL enrollments will be contingent upon the availability of active contracts with each college/university.

Procedures for Requesting Enrollment: Applicants

Requesting enrollments for Fall 2022 Title IIA SBL courses will take place *online beginning the week of May 16, 2022 and will end on Friday, May 27, 2022 at 3:00 PM.* **Please note that this deadline is for requesting an enrollment as well as having the request affirmed online by your principal. If you are a principal requesting enrollment, you must still affirm your request for enrollment using the school login and password on PROTRAXX.**

To request enrollments for courses login to the website at:

www.PROTRAXX.com

Directions for requesting graduate courses can be found below.

Due to the availability of Title IIA funds for this initiative, a limited number of participants will be permitted to participate in the program.

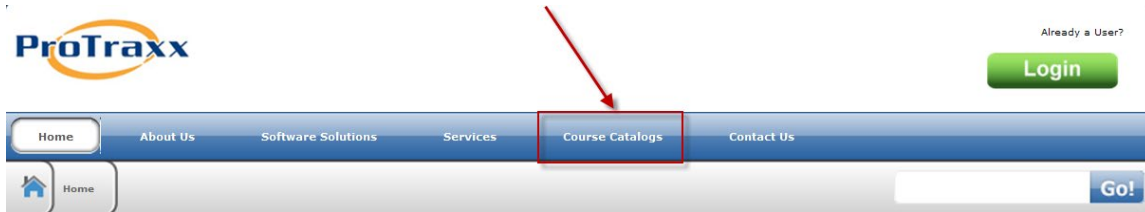
Participants will be permitted to register for a maximum of 2 courses. **Only those participants who have been accepted and confirmed by the Title IIA office will receive notification confirming their request for enrollment by email.** Applicants will not be permitted to enroll in any SBL course without prior approval from the Title IIA office.

TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM SCHOOL BUILDING LEADERSHIP PROGRAM Fall 2022

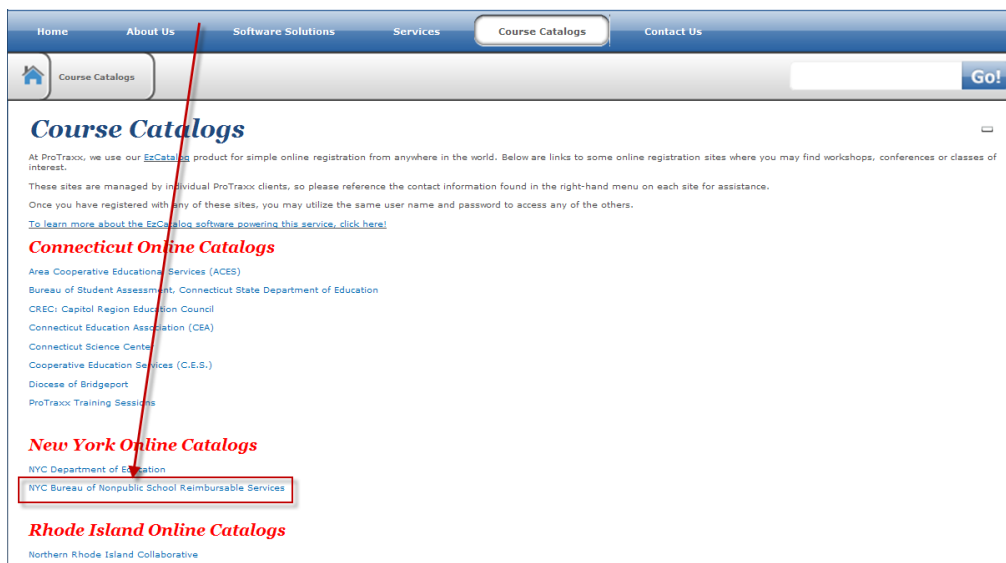
HOW TO NAVIGATE THE PROTRAXX SYSTEM

ENROLLING

1. Log on to www.PROTRAXX.com.
2. Click on the *Course Catalogs* button which can be found in the blue bar at the top of the page.



3. Click on link for *New York City Bureau of Nonpublic School Reimbursable Services*.



NEW USER

This is for participants who have not taken a class through this system before and have not yet entered their personal information. You only register (create an account) once. Your personal information will remain secure and private.

- Click on *New User Click Here* at the bottom of the page to enter registration information.
- Once you have created a registration you may proceed with registered user instructions.

REGISTERED USER

- At the bottom of the page, enter username and password, click 'login here.'

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- “Select College” from the drop down menu that corresponds with the workshop you wish to enroll.
- Select ‘Program Type’ from drop down menu – Title IIA.
- Click ‘Search.’
- Click ‘Enroll Now’ for the course you wish to enroll in.

STATUS

You may check the status of your course by logging into the system as usual. On the right side click on “my courses.”

PENDING You have successfully requested enrollment in an activity.

APPROVED Your school’s principal has affirmed your request for enrollment.

CONFIRMED Your request for enrollment has been confirmed by the Title IIA office to participate in your selected activity.

Affirmation Procedures: Principals

Your principal/administrator must affirm your request for enrollment by logging on to www.PROTRAXX.com by clicking “Login” button at the top right hand side of the page.



Login with the school’s assigned username and password. **USE PREVIOUSLY ASSIGNED USERNAME AND PASSWORD.** Once logged in, click on the “Affirm Enrollments” button on the left hand side of the screen. Click on the “Affirm Enrollments” link that appears below the button. A list of enrollments will appear. Click on the box next to each enrollment to be affirmed. From the pull down menu at the top of the page, select the reason for affirming the enrollment(s). Click on the “Affirm Enrollment” button at the top of the page.

Username and password assignments may be obtained by the principal/administrator emailing abaumis@schools.nyc.gov . The subject line should read: **ADMINISTRATOR’S USERNAME AND PASSWORD** Also include:

Name/Title

School/BEDS code

PLEASE NOTE: PRINCIPAL AFFIRMATION DOES NOT GUARANTEE CONFIRMATION OF YOUR ENROLLMENT. FINAL CONFIRMATION COMES FROM THE OFFICE OF NONPUBLIC SCHOOLS (TITLE IIA) IN THE FORM OF AN EMAIL THAT IS SENT THROUGH PROTRAXX. THIS OCCURS WITHIN APPROXIMATELY 2 WEEKS AFTER THE CLOSE OF ENROLLMENT ON PROTRAXX.

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
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Only those participants who have been accepted will receive notification, via email, confirming their registration in a Title IIA SBL course. It is the participant's responsibility to contact the Title IIA office prior to the beginning of a class in the event that an email is not received regarding the status of their enrollment request. Missing a course as a result of not knowing your request was confirmed may lead to your being prohibited from taking Title IIA Courses/Workshops for 1 year.

Title IIA Cancellation Policy

It is expected that anyone with a confirmed enrollment for a course will attend since not participating will result in another applicant being excluded from a given course. Please do not sign up for courses or workshops you **do not intend** to participate in. ***You will be allowed to cancel one course per semester without a penalty as long as there is a legitimate reason.***

To Cancel/Withdraw Attendance in a Title IIA Course:

You **must** follow all the following procedures if you need to withdraw from a class after the beginning date. Withdrawing after the beginning of a class should only occur in an emergency situation. As this action may incur a charge to the Title IIA program, a withdrawal from a class after the class has started may result in being **prevented from participating** in the Title IIA Professional Development Program for the **upcoming year**. In order to withdraw from a course after the start date, please follow **all** the instructions below. Please note that after the beginning of a course, you will not be able to withdraw on PROTRAXX.

1. Contact the college/university via email (your email should include the course, start date, location, and reason for cancellation.)
2. Contact the Title IIA office by emailing Abaumis@schools.nyc.gov with the same information sent to the college/university.

The consequence of not informing us that you will be unable to attend is that you may be **prevented from participating** in the Title IIA SBL Program for the **upcoming year**.

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

BROOKLYN COLLEGE

Activity Name: SPCL 7754X: Colloquium in Educational Leadership

Activity Code: NYC-23-005-001

Sub Title: SPCL 7754X

Min Awards: 3.0

of Sessions: 15

Max Awards: 3.0

Description: Description: Selected aspects of educational leadership through lectures, readings, case analyses, and directed on-site assignments. Students devote 75 hours to supervised field work during the term. Topics include 1) visioning and goal setting; 2) leading and supervising learning; 3) managing operations and resources; 4) collaboration and positive relationships; 5) accountability, equity and ethics; 6) advocacy, influence and change. Prerequisites: Permission of the Program Coordinator of the Educational Leadership Program

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
09/06/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
09/13/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
09/20/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
10/12/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
10/19/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
10/25/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
11/01/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
11/08/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
11/15/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
11/22/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
11/29/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
12/06/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
12/13/2022	6:05PM - 7:45PM	Brooklyn College, CUNY
12/20/2022	6:05PM - 7:45PM	Brooklyn College, CUNY

**Brooklyn College, CUNY
2900 Bedford Avenue
Brooklyn, N.Y. 11210**

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

BROOKLYN COLLEGE

Activity Name: SPCL 7755T: Colloquium in Educational Leadership

Activity Code: NYC-23-005-002

Sub Title: SPCL 7755T

Min Awards: 3.0

of Sessions: 15

Max Awards: 3.0

Description: Selected aspects of educational leadership through lectures, readings, case analyses, and directed on-site assignments. Students devote 75 hours to supervised field work during the term. Topics include 1) visioning and goal setting; 2) leading and supervising learning; 3) managing operations and resources; 4) collaboration and positive relationships; 5) accountability, equity and ethics; 6) advocacy, influence and change. Prerequisites: Permission of the Program Coordinator of the Educational Leadership Program

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
09/06/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
09/13/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
09/20/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
10/12/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
10/19/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
10/25/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
11/01/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
11/08/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
11/15/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
11/22/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
11/29/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
12/06/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
12/13/2022	7:55PM - 9:35PM	Brooklyn College, CUNY
12/20/2022	7:55PM - 9:35PM	Brooklyn College, CUNY

<p>Brooklyn College, CUNY 2900 Bedford Avenue Brooklyn, N.Y. 11210</p>

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**



FORDHAM UNIVERSITY

THE JESUIT UNIVERSITY OF NEW YORK

INTRODUCTION

The Fordham University Graduate School of Education (GSE), among the top schools in the state and Northeast region in leadership preparation at the master's and doctoral levels, is pleased to partner with the NYCDOE Office of Nonpublic Schools (ONPS) in offering graduate courses in administration and supervision to talented nonpublic school educators.

Fordham's Graduate School of Education enjoys a stellar reputation in research, teaching and experience in both public and nonpublic education. The DIVISION OF EDUCATIONAL LEADERSHIP AND POLICY (ELAP) of the GSE pioneered and, for more than forty years, has continued its commitment to the education of Catholic and other faith-based/nonpublic school leaders regionally, nationally, and internationally.

The CENTER FOR NONPUBLIC EDUCATION offers a *Signature Master's Degree* in Educational Leadership, Administration and Policy *through the lens of the mission and identity of these specialized educational positions and environments*. The program is one of substance and style for both emerging and existing leaders focusing on

- the legacy of excellence inherited;
- the innovations of the present; and
- Imagination for future vitality and sustainability.

Professors who teach in the program have a depth of knowledge and experience in Catholic and nonpublic education.

Additionally, the program is *aligned with standards* of the:

- Educational Leadership Constituent Council (ELCC);
- National Council for the Accreditation of Teacher Education (NCATE);
- Interstate Leaders Licensure Consortium (ISLLC);
- New York State School Building Leader (SBL) Certification Requirements; and
- New York City's Department of Education (NYCDOE) School Leadership Competencies.

One of the hallmarks of the Graduate School of Education is its focus on diversity and inclusivity of all religions, races, and cultures. This master's program follows a cohort model and is organized with a focus on adult learning theory utilizing action research, group projects, critical reflection, clinical application, problem-based simulations, policy analysis and two semesters of internship.

KINDLY NOTE:

- Carefully follow all the directions in the *Introduction* of this *Online Catalogue* to enroll in this Title IIA Professional Development Program through the Office of Nonpublic Schools.
- As you begin this process with the ONPS and choose FORDHAM UNIVERSITY, you can contact the coordinator of this program, at cattaro@fordham.edu for further information regarding Fordham admission procedures.

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
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- Applicants approved by the ONPS and accepted by Fordham are required to attend an *Orientation at Fordham University prior to the start of class sessions*. Students will be contacted via their email with specific details.

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 5112: Administration, Management, and Budgeting

Activity Code: NYC-23-006-001

Sub Title: ASGE 5112

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course focuses on how school leaders apply the knowledge, skills, and commitments necessary to improve management, communication, technology, human resources, school-level governance, and operation systems for school operations. The course also focuses on how to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations for effective school functions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/12/2022	AM-AM	Fordham University-Online Asynchronous
12/12/2022	AM-AM	Fordham University-Online Asynchronous

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 5112: Administration, Management, and Budgeting

Activity Code: NYC-23-006-003

Sub Title: ASGE 5112

of Sessions: 14

Min Awards: 3.0

Max Awards: 3.0

Description: This course focuses on how school leaders apply the knowledge, skills, and commitments necessary to improve management, communication, technology, human resources, school-level governance, and operation systems for school operations. The course also focuses on how to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations for effective school functions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/12/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
09/19/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
09/26/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
10/03/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
10/17/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
10/24/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
10/31/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
11/07/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
11/14/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
11/21/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
11/28/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
12/05/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
12/12/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus
12/19/2022	7:00PM - 9:00PM	Fordham University: Lincoln Center Campus

<p>FORDHAM UNIVERSITY – LINCOLN CENTER CAMPUS 113 WEST 60TH STREET NEW YORK, NEW YORK 10023</p>

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 5112: Administration, Management, and Budgeting

Activity Code: NYC-23-006-002

Sub Title: ASGE 5112

Min Awards: 3.0

of Sessions: 14

Max Awards: 3.0

Description: This course focuses on how school leaders apply the knowledge, skills, and commitments necessary to improve management, communication, technology, human resources, school-level governance, and operation systems for school operations. The course also focuses on how to develop and improve data-informed and equitable school resource plans and to apply laws, policies, and regulations for effective school functions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/08/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
09/15/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
09/22/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
09/29/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
10/06/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
10/13/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
10/20/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
10/27/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
11/03/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
11/10/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
11/17/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
12/01/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
12/08/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus
12/15/2022	7:00PM - 9:00PM	Fordham University - Bronx Campus

FORDHAM UNIVERSITY – BRONX CAMPUS 441 EAST FORDHAM ROAD BRONX, NEW YORK 10458
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**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 6520: Internship I

Activity Code: NYC-23-006-004

Sub Title: ASGE 6520

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: The course focuses on the systematic observation and planned participation in the administrative and supervisory activities of an urban or suburban school. The course, with its partner course ASGE 6521, focuses on the real role of the school leader in terms of ethical and legal responsibilities, knowledge of budgeting, the use of instructional data, and the necessary disposition needed to ensure that all students in the schools they will lead will have the greatest opportunity for academic success. Prerequisite: Students must have completed 18 -24 credits before applying. Note: Interns must complete a total of 220 hours for Internship I – approximately 16-18 hours per week in a school. It is recommended that students exceed the 220 hours course minimum. Interns and the host school principal will be visited several times on site by the Professor. In addition to the first session, there will be 7 seminar sessions held throughout the semester; sites and dates of the seminar sessions will be determined collaboratively by the Professor and interns at the first session. Site visits will also be collaboratively scheduled by the Professor with the intern and host principal.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/12/2022	AM-AM	Fordham University-Online Asynchronous
12/12/2022	AM-AM	Fordham University-Online Asynchronous

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
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FORDHAM UNIVERSITY

Activity Name: ASGE 6520: Internship I

Activity Code: NYC-23-006-005

Sub Title: ASGE 6520

Min Awards: 3.0

of Sessions: 8

Max Awards: 3.0

Description: The course focuses on the systematic observation and planned participation in the administrative and supervisory activities of an urban or suburban school. The course, with its partner course ASGE 6521, focuses on the real role of the school leader in terms of ethical and legal responsibilities, knowledge of budgeting, the use of instructional data, and the necessary disposition needed to ensure that all students in the schools they will lead will have the greatest opportunity for academic success. Prerequisite: Students must have completed 18 -24 credits before applying. Note: Interns must complete a total of 220 hours for Internship I – approximately 16-18 hours per week in a school. It is recommended that students exceed the 220 hours course minimum. Interns and the host school principal will be visited several times on site by the Professor. In addition to the first session, there will be 7 seminar sessions held throughout the semester; sites and dates of the seminar sessions will be determined collaboratively by the Professor and interns at the first session. Site visits will also be collaboratively scheduled by the Professor with the intern and host principal.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
09/21/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/05/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/19/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/02/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/16/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/30/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
12/14/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus

FORDHAM UNIVERSITY – LINCOLN CENTER CAMPUS 113 WEST 60 TH STREET NEW YORK, NEW YORK 10023

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 6720: Research for Educational Change

Activity Code: NYC-23-006-007

Sub Title: ASGE 6720

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: This course is designed to develop school leaders as effective consumers of research and to use inquiry to drive improvement. Students explore how to integrate theory and research on inquiry and organizational change. As part of the course, students plan and carry out a short-cycle, equity-focused school improvement project.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/12/2022	AM-AM	Fordham University-Online Asynchronous
12/12/2022	AM-AM	Fordham University-Online Asynchronous

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 6720: Research for Educational Change
Sub Title: ASGE 6720
Min Awards: 3.0

Activity Code: NYC-23-006-008
of Sessions: 14
Max Awards: 3.0

Description: This course is designed to develop school leaders as effective consumers of research and to use inquiry to drive improvement. Students explore how to integrate theory and research on inquiry and organizational change. As part of the course, students plan and carry out a short-cycle, equity-focused school improvement project.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/12/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
09/19/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
09/26/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/03/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/17/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/24/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
10/31/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/07/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/14/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/21/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
11/28/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
12/05/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
12/12/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus
12/19/2022	4:50PM - 6:50PM	Fordham University: Lincoln Center Campus

FORDHAM UNIVERSITY – LINCOLN CENTER CAMPUS 113 WEST 60 TH STREET NEW YORK, NEW YORK 10023

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

FORDHAM UNIVERSITY

Activity Name: ASGE 6720: Research for Educational Change

Activity Code: NYC-23-006-006

Sub Title: ASGE 6720

Min Awards: 3.0

of Sessions: 14

Max Awards: 3.0

Description: This course is designed to develop school leaders as effective consumers of research and to use inquiry to drive improvement. Students explore how to integrate theory and research on inquiry and organizational change. As part of the course, students plan and carry out a short-cycle, equity-focused school improvement project.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/08/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
09/15/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
09/22/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
09/29/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
10/06/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
10/13/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
10/20/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
10/27/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
11/03/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
11/10/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
11/17/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
12/01/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
12/08/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus
12/15/2022	4:50PM - 6:50PM	Fordham University - Bronx Campus

FORDHAM UNIVERSITY – BRONX CAMPUS

441 EAST FORDHAM ROAD

BRONX, NEW YORK 10458

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

INTRODUCTION

[Educational Leadership at Manhattan College](#) provides a master degree, a post-graduate advanced certificate, professional development, and CTLE hours.

These programs specialize in preparation and development for [educational leaders](#) in elementary, middle, and secondary schools:

- Teacher Leaders
- Assistant Principals
- Staff Developers or Supervisors
- Special Education or Physical Education Coordinators
- Counselors on Administrative Teams
- Grade Level and Subject Area Coordinators
- Charter and Faith-based School Leaders
- Technology Coordinators, Department Chairs. Athletic Directors
- Principals, Headmasters, Heads of School.

Courses are delivered in several formats: face to face seminars, blended, independent study, and online.

Read each course description carefully to know whether you are eligible to take the course.

To take Title IIA courses at Manhattan College, YOU MUST complete TWO applications:

1. **With the Title IIA Office through PROTRAXX. For more information:**
Abaumis@schools.nyc.gov
 - Your principal must also approve you on PROTRAXX
2. **For [admission to School Building Leadership](#) at Manhattan College.**
 - **For more information:** dlawler01@manhattan.edu
 - <https://manhattan.edu/admissions/graduate/apply.php>

For more information about the Educational Leadership Program:

- https://manhattan.edu/academics/graduate-programs/sbl_school-building-leadership-adv-cert.php
- https://manhattan.edu/academics/graduate-programs/sbl_school-building-leadership.php
- **Contact the SBL Program Director:** sbl@manhattan.edu

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 600: Orientation to School Building Leadership

Activity Code: NYC-23-002-001

Sub Title: EDUG 600

Min Awards: 3.0

of Sessions: 4

Max Awards: 3.0

Description: This course is REQUIRED for all those admitted to the School Building Leadership (SBL) program and must be taken at the start of the program. This orientation addresses technology resources for all coursework, the Course Related Leadership Activity (CRLA), the Professional Learning Plan (PLP), Case Studies, Instructor Designed Assignments, and the Leadership Experience (the Internship). Required documentation for program completion and information about the New York State examination for certification are presented in this course. . Course work for the Orientation is completed within class time with instructor assistance. Course work is also assigned to be completed independently. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/06/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/11/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/18/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 713: Methods in Educational and Psychological Research

Activity Code: NYC-23-002-002

Sub Title: EDUG 713

Min Awards: 3.0

of Sessions: 14

Max Awards: 3.0

Description: This is the REQUIRED research course for the Master degree in School Building Leadership. Participants learn a variety of research designs; evaluate primary research studies, and design a proposal for a research study. Research designs include experimental, causal-comparative, correlational, survey, and qualitative that are applied to needs assessment, program evaluation, outcomes research, and action research. Participants use their knowledge of research designs to evaluate literature related to a research topic and complete three chapters that comprise the research proposal: the introduction, literature review, and methods sections for their research proposals related to the student's specific program. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/08/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/15/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/22/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/29/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/06/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/13/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/20/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/27/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
11/03/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
11/10/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
11/17/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
12/01/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
12/08/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 735: Leadership for Learning, Decision-making, and Change

Activity Code: NYC-23-002-003

Sub Title: EDUG 735

of Sessions: 7

Min Awards: 3.0

Max Awards: 3.0

Description: This is the REQUIRED Leadership course for the Master degree and post-graduate Advanced Certificate in School Building Leadership. This course is also suitable for professional development and toward CTLE hours to maintain certification. This course considers leadership styles and leading with style, decision-making models and their implications for instructional leaders and designers at all levels. For change agents and visionary leaders, the course explores what it means and what it takes to be an educational leader. Organizational patterns (line and staff) and group dynamics (formal and informal) are considered for schools as a social (power) system; participants examine digital access to instructional leadership tools; use of case studies, simulation, and role play. Course related leadership activities are a co-requirement of the course. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/07/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/14/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/21/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
09/28/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/05/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online
10/12/2022	4:30PM - 6:20PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 747: Supervision for the Improvement of Instruction

Activity Code: NYC-23-002-004

Sub Title: EDUG 747

Min Awards: 3.0

of Sessions: 7

Max Awards: 3.0

Description: This is the REQUIRED Supervision course for the Master degree and post-graduate Advanced Certificate in School Building Leadership. This course is also suitable for professional development and toward CTLE hours to maintain certification. This course considers the role of district personnel, principals, supervisors, unit heads, department chairs for improving the learning process; review, analysis and critique of existing models of instruction and supervision; techniques for providing instructional leadership through laboratory processes and simulations; and planning with college personnel to provide experiences for pre-service teachers to enhance student learning. Course related leadership activities are a co-requirement of the course. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
10/19/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
10/26/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
11/02/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
11/09/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
11/16/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
11/30/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online
12/07/2022	4:30PM - 8:30PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 748-61: Internship/Seminar I: Administration & Supervision + Field Work

Activity Code: NYC-23-002-005

Sub Title: EDUG 748-61

Min Awards: 3.0

of Sessions: 7

Max Awards: 3.0

Description: This is the REQUIRED Internship course for the Master degree and post-graduate Advanced Certificate in School Building Leadership. Prerequisites are six core courses from MANHATTAN COLLEGE Participants have experience with practitioners and hands-on activities related to seminar content. The internship integrates all previous learning experiences of the school leader, uses a problem-solving approach to issues affecting administrators in elementary and secondary schools in urban or suburban areas. A co-requirement for this course is at least 250 hours of field experience as an administrative intern. Documentation includes, but is not limited to a digital Internship portfolio, an internship improvement initiative, a statement of the impact of the initiative, logs, e-journals, digital meeting. Prerequisites: 18 applicable credits taken at MANHATTAN COLLEGE with a cumulative GPA of 3.0 or better; 100 hours of course related field experiences completed in the six core courses, and permission of Program Director. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Note	Location
09/06/2022	4:30PM - 6:00PM	New Interns Only	Manhattan College - Synchronous Online
09/27/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online
10/04/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online
10/25/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online
11/08/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online
11/29/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online
12/06/2022	4:30PM - 6:00PM		Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 840-61: Education Finance + Field

Activity Code: NYC-23-002-006

Sub Title: EDUG 840-61

Min Awards: 4.0

of Sessions: 7

Max Awards: 4.0

Description: This course is an ELECTIVE in the School Building Leadership Program. The course treats finance issues at regional or district level. The course is for graduate credit toward SBL certification, CTLE hours, or professional development. Issues related to mission-based, goal-based, and data-driven budgeting for school and district level administrators, business managers, district level positions as staff developers, curriculum coordinators, and pupil personnel supervisors, and other personnel with responsibility for budget, finance, and/or accounting. Ten hours of district level field experience required. This course is currently delivered online with synchronous sessions.

4 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
09/08/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
09/15/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
09/22/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
09/29/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
10/06/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
10/13/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 871: Statistical Process Control in Education + Field Experience

Activity Code: NYC-23-002-007

Sub Title: EDUG 871

Min Awards: 4.0

of Sessions: 7

Max Awards: 4.0

Description: This course is an ELECTIVE in the School Building Leadership Program. The course is for graduate credit toward SBL certification, CTLE hours, or professional development. The course deals with data-based issues at the regional or district level. Participants identify key data analysis processes and the roles of components and variations present in them. Using Pareto charts, histograms, control charts, and other data-mining tools, participants measure and use key data to develop a Plan, Do, Study, Act (PDSA) method to improve the administrative and educational processes in the schools of the district and the district itself. Ten hours of course related field experience required. This course is currently delivered online with synchronous sessions.

4 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
10/20/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
10/27/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
11/03/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
11/10/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
11/17/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
12/01/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online
12/08/2022	4:30PM - 8:20PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MANHATTAN COLLEGE

Activity Name: EDUG 889: Internship/Seminar II in School Building Leadership

Activity Code: NYC-23-002-008

Sub Title: EDUG 889

Min Awards: 3.0

of Sessions: 7

Max Awards: 3.0

Description: This is the second REQUIRED internship course for the Master degree and the post-graduate Advanced Certificate in School Building Leadership. It is a co-requirement of EDUG 748 Internship/Seminar 1. Designed for ongoing supervision of the capstone leadership experience, completion of the internship initiative and impact statement, the e-portfolio, and exhibit of competencies. Participants complete at least 150 additional hours of leadership activities for a total of 400 hours of internship completed in 15 weeks full time or 30 weeks part time. Pre-requisite: EDUG 600, 100 hours of CRLAs, 6 core courses with a 3.0 GPA, permission of the Program Director. This course is currently delivered online with synchronous sessions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/06/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
09/27/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
10/04/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
10/25/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
11/08/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
11/29/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online
12/06/2022	6:30PM - 8:00PM	Manhattan College - Synchronous Online

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
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MERCY COLLEGE

INTRODUCTION

The Mercy College Degree in School Building Leadership prepares practicing teachers and other eligible school personnel to assume leadership and supervisory roles within today's multi-faceted school systems. The programs of graduate study in School Building Leadership will include course work in management and supervision, as well as current issues in educational administration. The program includes two administrative internships which qualifies the individual for New York State Initial and Professional Certification as a school building leader. This certification is appropriate for such positions as principal, supervisor, department administrator, assistant principal, and coordinator.

For a more detailed description of the Mercy College School Building Leadership program, please refer to the Mercy College website at: <http://grad.mercy.edu/schooladmin/index.htm> or email rrudnitski@mercy.edu .

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

MERCY COLLEGE

Activity Name: EDSA 510DL: Using Data for Instruction and Educational Policy

Activity Code: NYC-23-003-001

Sub Title: EDSA 510DL

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This class will study the essential concepts, principles, and methods employed in the field of education research. Focus will be on formulation and development of improvement of one problem affecting student achievement for investigation in the candidate's workplace; survey of the related literature; selection and use of one or more appropriate methods for gathering evidence coupled with analysis and interpretation of data; and reporting findings and discussing their implications. 18 hours of fieldwork are required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

Activity Name: EDSA 520DL: Curriculum and Teaching: Theories into Practice

Activity Code: NYC-23-003-002

Sub Title: EDSA 520DL

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course stresses the developmental mental processes, the principles of curriculum development, the role of school personnel, curriculum goals and objectives, the characteristics of excellent teachers, the problems that new teachers face, the mentoring process, what administrators can do to keep good teachers, what students must learn, differentiated instruction, multicultural education, and data driven decision making. The learning activities for this course are designed to prepare each student with essential knowledge and competencies for effective instructional leadership and curriculum development and the supervision of teachers in implementing effective pedagogical strategies in this millennium. 18 hours of fieldwork are required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
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Activity Name: EDSA 551DL: Organizational Dynamics and Culture of School Systems

Activity Code: NYC-23-003-003

Sub Title: EDSA 551DL

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course will study the legal framework (National and New York State) within which public education operates. Areas considered are church-state relations, state agencies, local school boards, financing education, tort liability, teacher-personnel administration, the Taylor Law, tenure, desegregation, and the constitutional rights and freedoms of students. 18 hours of fieldwork are required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

Activity Name: EDSA 555DLA: Education Finance and Management

Activity Code: NYC-23-003-004

Sub Title: EDSA 555DLA

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course examines the economics, political, and legal aspects of school finance. Areas of study include school district revenues sources (local, state, federal,) taxation concepts and practices, theoretical models of in state funding, state aid in New York, special education aid, revenue management in terms of forecasting and long-term financial planning, maximizing revenues and cash management to improve learning for all students. Examination and application of the various techniques for estimating and identifying expenditures of the school district in terms of cost centers and programs also included. 15 hours of fieldwork are required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
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Activity Name: EDSA 580DL: Clinic for School Administrators

Activity Code: NYC-23-003-005

Sub Title: EDSA 580DL

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: The clinic provides a university setting in which present and prospective administrators can consider current issues, problems and opportunities in contemporary school systems. Areas of review will include productivity and accountability, economic and demographic trends, governance and the changing family structure. 18 hours of fieldwork are required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
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Fall 2022**

Activity Name: EDSA 590DL
Activity Code: NYC-23-003-006
Sub Title: EDSA 590DL
Min Awards: 3.0

of Sessions: 2
Max Awards: 3.0

Description: The internship experience is intended to provide candidates with a minimum of 500 hours of significant field experiences and clinical internship practices for school building leadership candidates within a school environment to synthesize and apply current knowledge and develop the professional skills specified in the Education Leadership Constituent Council (ELCC) standards. The internship provides an opportunity for candidates to discover their own strengths, talents, leadership styles, needs, and interests. This training enables candidates (under the auspices of an experienced supervisor and college instructor) to apply supervisory and administrative skills to pragmatic school situations and experience the ongoing responsibilities of a practicing, effective school leader.

3 Graduate Credits

Max Attendance: 50
Subject Area: [Administration & Supervision]
Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

Activity Name: EDSA 591DL: INTERNSHIP II

Activity Code: NYC-23-003-007

Sub Title: EDSA 591DL

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: The internship experience is intended to provide candidates with a minimum of 500 hours of significant field experiences and clinical internship practices for school building leadership candidates within a school environment to synthesize and apply current knowledge and develop the professional skills specified in the Education Leadership Constituent Council (ELCC) standards. The internship provides an opportunity for candidates to discover their own strengths, talents, leadership styles, needs, and interests. This training enables candidates (under the auspices of an experienced supervisor and college instructor) to apply supervisory and administrative skills to pragmatic school situations and experience the ongoing responsibilities of a practicing, effective school leader.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/07/2022	AM -AM	ONLINE
12/23/2022	AM -AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN’S UNIVERSITY

St. John’s University has offered a quality degree program in School Administration for the last 75 years and the **Title IIA Nonpublic School Leaders Professional Development (NPSLPD) Program since 2005**. St. John’s has always been committed to excellence, equity, and diversity, true to its Vincentian Mission. The University is recognized as a leader in the field of Administration and Supervision and, as of 2001, U.S. World and News Report recognized the School of Education among the top 10% in the nation. For 2022 and beyond, its first goal is: *“to provide technology-enriched academic programs and innovative, flexible, scholarly, pedagogical experiences that will ensure 100% of the School of Education’s graduates will enter the profession fully prepared to advocate for equitable social change.”* For more information on the School of Education:

<https://www.stjohns.edu/academics/schools/school-education>

The School of Education of St. John’s University is not only a well-respected institution; it also offers the convenience and personal attention that each student deserves. For the Title IIA NPSLPD Program, students work with a **dedicated advisor** whose focus is on each student’s professional development, School Building Leadership (SBL) degree completion and NYSED Certification in SBL.

St. John’s University has three New York City campuses, all of which are participating in this NPSLPD Program: Queens, Manhattan, and Staten Island. St. John’s University offers its students state of the art libraries. All of our courses are taught by faculty members who are both experienced scholars and practitioners. This dynamic combination provides students with a balance of sound theory, practical application and internship opportunities aligned with SED SBL Exam competencies. Furthermore, St. John’s University SOE is an active member of UCEA (University Council for Educational Administration), of MCEAP (Metropolitan Council of Educational Administration Program), NYSCIRS (New York State Coalition for Independent and Religious Schools) —among other professional and research organizations.

Our **Online Learning** program, which is accredited by the New York State Education Department, is a modern and comprehensive approach to higher education. No matter which St. John’s campus you choose, (Queens, Staten Island, Manhattan) or which instructional preference you choose, traditional in-class instruction or the online learning program, you will receive the high-quality education that has come to be expected from St. John’s Department of Administrative and Instructional Leadership (DAIL).

- **Technology tools such as CANVAS & Blackboard are utilized by face-to-face course instructors to enhance students' in- class experience.**
- **During Covid 19 pandemic and “out of an abundance of caution,” we continue to offer all our SBL courses online.** Current information and updates are available on St. John’s University website: <https://stjohns.edu>

As a result of new NYSED requirements for School Building Leader, we have **REDESIGNED** the Master Degree for SBL to align with NYSED SBL Certification Exam’s competencies and performance indicators. Therefore, our courses are geared to meet the requirements of this State Competency Exam in SBL. To conclude a student’s **professional development** for the Master in SBL degree **or** for the Advanced Certificate in SBL degree and to prepare for this NY State exam, we are requiring a **Capstone Review Course**. To date, St. John’s is proud of its 95% pass rate on the State SBL exam. Our SED approved **Advanced Certificate Program in School Building Leadership (AC/SBL)**, 22 credits, is suggested for teachers and/or principals pursuing SED certification in School Building Leadership **who may already have a Master degree in a specific area**. Furthermore, we offer the dual certification

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

Advanced Certificate Program for School Building Leader and School District Leader as well as specialized courses for Gifted and Talented Education, for Instructional Technology and other areas of administrative specialization.

NOTE: If you have a Master degree already, we advise that you choose a course(s) from our Advanced Certificate degree program, 22 credits.

When registering for Title IIA Professional Development SBL courses visit these links, on the SJU SOE website, for more information and consult this catalogue especially designed for your NYCDOE PROTRAXX registration:

<https://www.stjohns.edu/academics/programs/school-building-leadership-master-science-education>

<https://www.stjohns.edu/academics/programs/school-building-leadership-advanced-certificate>

Program Elements & KEY points

- A dedicated faculty adviser is available to advise each student in the program. As a prospective, new or continuing student, **if you have any questions about SJU SOE Title II A NPSLPD Program, contact:**

Dr. Rosalba Corrado Del Vecchio, delveccr@stjohns.edu , 718-990-5277,
Office of Nonpublic School Leadership, Sullivan Hall, Room 511, Queens Campus

- An **Orientation Session** is scheduled and **REQUIRED** for new students in NPSLP, after you receive an email notification from NYCDOE Division of Non-public Schools. This email will confirm the course(s) you selected and registered for on PROTRAXX during the registration time, each semester.
- At SJU SOE DAIL, each semester, the registration process continues for NP students who are granted courses and whose names are listed on the Roster from the NYDOE Office of Nonpublic School Services.
- Advisement for new and continuing students is on-going: face to face, on line/WebEx and via phone.
- Email ALERTS, with Program updates and instructions for Graduate Admission and other University's processes; serve to keep you informed throughout the Program and up to date until you graduate.
- For Master /SBL degree, optional courses leading to **Gifted and Talented Program Certification** and elective courses in **TESOL**, and **Instructional Technology**, and **Early Childhood Education** are also offered.

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5301: Leadership Values, Decision Making, and Multicultural Organization

Activity Code: NYC-23-004-001

Sub Title: EDU 5301

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership abilities at the school level in collaboration with the district level to implement an educational vision that incorporates respect for diversity and special needs, based on theories, ethical values, and evidence-based practices for multicultural organizations. It addresses all aspects of school operations, including curriculum, instruction, staffing, and facilities management, as they pertain to meeting the needs of diverse groups. This is an elective course to take with SJU NP advisor's approval as an elective if you have completed all your core courses (18 credits or more).

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Room	Location
09/01/2022	AM-AM		ONLINE
12/17/2022	AM-AM		ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5415: Introduction to Educational Administration

Activity Code: NYC-23-004-002

Sub Title: EDU 5415

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership at the school building level in communicating effectively with diverse stakeholders in the school system, leading comprehensive long-range planning to improve all aspects of schools, creating a supportive learning environment, and managing school finances and facilities to support achievement of educational goals.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5471: Leadership in Instructional Supervision

Activity Code: NYC-23-004-003

Sub Title: EDU 5471

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: This course develops leadership strategies and skills at the school building level that are essential for supervising staff within schools and leading professional development to realize the school vision and create a cohesive school culture. It discusses various supervisory approaches grounded in research on instructionally effective schools, and builds leadership abilities in using differentiation strategies for adults and students, and multiple data sources to improve all aspects of the educational program.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5499: SBL Capstone Course- General Review and Exam Preparation

Activity Code: NYC-23-004-004

Sub Title: EDU 5499

of Sessions: 2

Min Awards: 1.0

Max Awards: 1.0

Description: This course provides a comprehensive review of administrative principles and practices emphasized on the State licensing examination for School Building Leaders.

1 Graduate Credit

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5571: Administrative Leadership and Planned Change

Activity Code: NYC-23-004-005

Sub Title: EDU 5571

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership abilities at the school building level in effective supervision of the day-to-day operational practices of the school, and managing school finances from federal, state, and local sources, facilities, and personnel, to achieve educational goals for students, teachers, and other stakeholders. This includes major theoretical constructs underlying organizational culture, curriculum development, and planned change, and support of personnel to assist in their professional development.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5651: School Community Relations in Education

Activity Code: NYC-23-004-006

Sub Title: EDU 5651

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership abilities at the school building level in communicating and working effectively with community members and organizations to build support for improving student engagement and achievement, and create opportunities for student learning and growth. It includes developing long-range planning for building student, family, and community relationships to identify issues and propose solutions.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5741: Finance in Education

Activity Code: NYC-23-004-007

Sub Title: EDU 5741

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: This course develops leadership abilities to create and sustain financial and operational conditions that enable the achievement of State learning standards, implement employment agreements, and allocate resources in accordance with federal and state regulations. The collective bargaining process is discussed, along with the development of a management information system, and effective ways to communicate financial information to stakeholders. Internship hours required. Credit: 3 semester hours (With NP Advisor's permission and Prerequisite EDU 5761).

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5743 Educational Planning: An integration of Professional Capital Agendas

Activity Code: NYC-23-004-008

Sub Title: EDU 5743

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: Building upon the framework of 21st Century Shared Leadership model, the course focuses on developing human capital to improve teacher and staff effectiveness and student achievement. The course will investigate professional learning communities, recruitment and retaining teachers/staff, mentoring plans, professional development, coaching, and educational policies. Global initiatives are explored through the connection of local, state and federal agendas. Those “lenses” that are specified and explicated by students within the course place a major emphasis on improving leadership practices through the analysis of case studies, panel discussions, teamwork, video reviews and simulations. Credit: 3 semester hours. (Consult with SJU NP Advisor to register for this core- AC/SBL - or elective course- Master /SBL).

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5761: School-Based Business Administration for Administrators and Supervisors

Activity Code: NYC-23-004-009

Sub Title: EDU 5761

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership at the school building in identifying revenue sources, forecasting building and district expenditures, applying accounting principles, developing data-informed facility and personnel plans, and implementing a strategic business plan in accordance with ethical principles and federal and state regulations.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5791: Legal Aspects and Administration of Schools

Activity Code: NYC-23-004-010

Sub Title: EDU 5791

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course develops leadership abilities at the school building level in setting standards for ethical behavior by example; encouraging initiative, innovation, collaboration, and mutual respect; and applying statutes and regulations and implementing school policies in accordance with ethical principles, and federal and state laws, including managing personnel issues, resolving conflicts, and implementing mandated services.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Instructor(s):

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 5950: School Building Leader Internship

Activity Code: NYC-23-004-011

Sub Title: EDU 5950

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: The SBL required Internship develops leadership at the school building level by facilitating hands-on experiences in every aspect of school administration, accompanied by reflective analyses, and connections between evidence-based research and practice. Prerequisite: 18 credits and submission of Internship plan to SJU DAIL. Consult with Advisor.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 7411: Introduction to Designing Programs, Curriculum and Materials for Gifted and Talented Students

Activity Code: NYC-23-004-012

Sub Title: EDU 7411

Min Awards: 3.0

of Sessions: 2

Max Awards: 3.0

Description: This course develops ability in the design of appropriate programs, curriculum and materials for gifted/talented and high ability students along with a critical review of relevant research and contrast of alternative models and perspectives within gifted education. This course is designed to satisfy NY State license extensions for teaching gifted students for which Internship experiences will be required.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE

**TITLE IIA PROFESSIONAL DEVELOPMENT PROGRAM
SCHOOL BUILDING LEADERSHIP PROGRAM
Fall 2022**

ST. JOHN'S UNIVERSITY

Activity Name: EDU 7413: Professional collaboration and leadership in Gifted Education

Activity Code: NYC-23-004-013

Sub Title: EDU 7413

of Sessions: 2

Min Awards: 3.0

Max Awards: 3.0

Description: This course will cover collaborative models of professional development and program evaluation for gifted/talented and high ability students' education, major issues and leadership concerns in the field, e.g., including underrepresented populations and integrated gifted practices school wide and system wide. Students will investigate how to network and disseminate information on gifted education.

3 Graduate Credits

Max Attendance: 50

Subject Area: [Administration & Supervision]

Target Audience: [Administrators], [Teachers]

Session Date	Time	Location
09/01/2022	AM-AM	ONLINE
12/17/2022	AM-AM	ONLINE
